

Map: ___ Lot: _____ Zone: _____

Permit#: _____

Issued: ___-___-___

Cash/Check# _____

\$30.00 Fee per sign: # signs _____

Total Fee: _____



**TOWN OF CAMDEN
APPLICATION FOR SIGN PERMIT
ALL BUSINESS DISTRICTS:**

**DOWNTOWN (B-1), HIGHWAY (B-2), BUSINESS TRANSITION (B-3),
NEIGHBORHOOD SERVICE (B-4), HARBOR (B-H), RIVER (B-R), TRANSITIONAL
HARBOR (B-TH), TRANSITIONAL RIVER (B-TR) & I (INDUSTRIAL)**

Name of Business: _____

Applicant: _____ Telephone: ___-___-_____

Address: _____ Email: _____

Property Owner: _____ Telephone: ___-___-_____

Business Location: _____

Do you have an approved Use Permit for this business? ___ Yes ___ No ___ Application pending

All applications must be accompanied by colored pictures of the design showing all dimensions.

1) **ILLUMINATED OPEN SIGN:** Businesses are allowed to display one (1) internally illuminated "Open" sign with a maximum size of two (2) square feet in a window visible from the street with a permit from the Code Officer. Any permitted "Open" sign shall not advertise or contain a logo of any product or company. The intensity of light from any illuminated sign visible from the exterior of the business shall remain constant in color, location, and brightness.

Size: ___' x ___' (attach design): Location:

2) **SECOND THOROUGH SIGN:** One additional sign of the type otherwise permitted in the District is allowed if the building fronts upon more than one thoroughfare (including the harbor).

3) **ENTRANCE and EXIT SIGNS:** In addition to signs otherwise permitted, two signs not to exceed two square feet each in sign area can be installed to designate an entrance or exit to a parking lot.

A business situated on its own, individual lot may have no more than three signs in any combination of the approved types listed below:

FREESTANDING SIGNS: One sign with a maximum height of 9 feet measured from the ground to top of the highest support or top of sign, with a maximum sign area of 16 square feet. Freestanding Signs must be located on the lot where the business is located outside of the public Right-of-Way (including public sidewalks). In issuing this permit the CEO shall consider pedestrian and vehicle safety. Design

submissions for Freestanding Signs must include all dimensions of the supporting structure in addition to the dimensions of the sign itself.

ON-BUILDING SIGNS: One sign identifying the name of the business conducted on the premises and limited additional information which explains the nature of the business or profession. *See Options below.*

CANOPY SIGNS AND PROJECTING SIGNS: One sign with a maximum sign area of 12 square feet, *except that such signs that overhang a public right-of-way shall have a maximum sign area of six square feet and a minimum vertical clearance of 10 feet.*

Qty: ____ ' x ____ ' Sign (attach design) Type and Location: _____

Qty: ____ ' x ____ ' Sign (attach design) Type and Location: _____

Qty: ____ ' x ____ ' Sign (attach design) Type and Location: _____

Businesses sharing a building may each have no more than two of the following signs in any combination:

ON-BUILDING SIGNS: One sign identifying the name of the business conducted on the premises and limited additional information which explains the nature of the business or profession. *See Options below.*

CANOPY SIGNS AND/OR PROJECTING SIGNS: One sign with a maximum sign area of 12 square feet, *except that such signs that overhang a public right-of-way shall have a maximum sign area of six square feet and a minimum vertical clearance of 10 feet.*

Qty: ____ ' x ____ ' Sign (attach design) Type and Location: _____

Qty: ____ ' x ____ ' Sign (attach design) Type and Location: _____

Businesses sharing a building may also have a Consolidated Sign:

One Consolidated Sign mounted on the shared building no greater in size than the square footage equivalent to the linear footage of the building front. Maximum sign area (cumulative) for an on-building Consolidated Sign is 100SF, except in the B-3 where the maximum sign area is 16SF.

or

One ladder-style (freestanding) Consolidated Sign with a maximum height of 9 feet measured from the ground to top of the highest support or top of sign, with a maximum sign area of 16 square feet.

One half of the linear footage of building frontage: _____'; Sign: ____' x ____' = _____SF

Type and Location: _____

Attach design showing dimensions, including those of any supporting structure.

Businesses sharing a building, when the business is located at street level with a separate street level entrance, may also have:

FREESTANDING *or* BLACKBOARD SIGN: One sign located on the lot outside of the public Right-of-Way (including public sidewalks). In issuing this permit the CEO shall consider pedestrian and vehicle safety. Design submissions for Freestanding and Blackboard Signs must include all dimensions of the supporting structure in addition to the dimensions of the sign itself.

- a) In the Downtown (B-1), Transitional Harbor (B-TH), and Transitional River (B-TR) Business Districts: One Freestanding or Blackboard Sign up to 17" x 28":

Sign ____" x ____" Sign Frame and/or Supports ____' x ____'

(Attach design including dimensions): Type and Location: _____

b) Highway (B-2), Business Transition (B-3) and Neighborhood Service Business Districts: One Freestanding or Blackboard Sign up to 24" x 36":

Sign _____" x _____": Sign Frame and/or Supports _____' x _____' (attach design including dimensions of sign and of supporting structure): Type and Location: _____

INDUSTRIAL (I) DISTRICT

One (1) On-premise Sign (of any type listed for other Business Districts) identifying the business with a maximum area of 30 SF.

_____ ' x _____ ' Sign (attach design): Type and Location: _____

ON-BUILDING SIGN OPTIONS:

One sign identifying the name of the business and limited additional information to explain the nature of the business or profession.

16" high (maximum) letters in one row

Name of business in 12" high (maximum) letters in 1st row
Additional information in 6" high (maximum) letters in 2nd row

Measure linear frontage of building: Maximum SF of the sign is equal to 1/2 of the frontage.
Example: Frontage = 60' ÷ 2 = 30' = 30 SF sign. Options for signs - 5'x6'; 3'x10'; or 2'x10'.
No restrictions to letter size.

TRADESMAN SHOP

In all Districts where Tradesman Shops are a permitted use, sign standards for that District apply.

One (1) On-building Sign and One (1) Freestanding Sign with a *maximum combined* sign area of 16SF.

_____ ' x _____ ' Sign (attach design): Type and Location: _____

_____ ' x _____ ' Sign (attach design): Type and Location: _____

HOME OCCUPATIONS

Properties with more than one Home Occupation shall be required to place all information on one sign. Home Occupations require a Home Occupation Permit from the Town.

In Business Districts where Home Occupations are a permitted use, sign standards for that District apply.

_____ ' x _____ ' Sign (attach design): Type and Location: _____

REPLACEMENTS FOR NONCONFORMING SIGNS IN EXISTENCE PRIOR TO NOVEMBER 4, 1992

Any Nonconforming Sign which has been discontinued for a period of 24 consecutive months may not be resumed at the nonconforming size or in the nonconforming location.

Current Sign Size: _____' x _____' (attach design): Type and Location: _____

Replacement Sign Size: Any replacement sign must either comply with the standards of the District where the current sign is located, or be no larger than 75% of square footage of the current sign.

_____ ' x _____ ' Sign (attach design): Type and Location: _____

I certify that all information contained in this application is true and accurate. I understand that providing misinformation will be grounds for revocation of this permit and will be considered a violation of the Ordinance.

Signature of Applicant _____
Date

___ APPROVED ___ DENIED:

REASON:

Code Enforcement Officer _____
Date